

EMBASSY OF THE UNITED STATES OF AMERICA



July 28, 2023

U.S. Embassy Phnom Penh
General Services Office
#1, Street 96, Phnom Penh, Cambodia
Tel: 023 728 000
PhnomPenhProcurement@state.gov

Re: Supply of Diesel and Gasoline for Privately-Owned CD25 Plated Vehicles for
U.S. Embassy, Phnom Penh

Dear Sir/Ma'am,

With regards to our solicitation 19CB6023Q0028 for the Supply of Diesel and Gasoline issued on July 28, we are pleased to advise you that normally, the company that is awarded this contract also provides diesel and gasoline for American officials with CD25 plated privately-owned vehicles (POVs). Diesel and gasoline for POVs is paid for by the owner directly to the gas station. If your company is awarded the contract for this competitive solicitation, we request that the contracted fuel prices and terms apply to American POV owners.

Please see attached for details of estimated quantity needs for American official POVs.

We look forward to receiving your quotation for solicitation 19CB6023Q0028 for the supply of fuel.

Sincerely,

Zoë Treuer
Contracting Officer

See enclosure

Description of Fuel Requirements for POVs

For the supply of the gasoline and diesel to privately-owned CD25 plated vehicles at the gas stations throughout Cambodia, the contractor shall be paid for the purchase at the fuel pump with duty free and without taxes. Fuel prices and technical specifications in the solicitation 19CB6023Q0028 will apply in the same manner as in its resulting contract.

The contractor shall provide fuel cards for owners of POVs to refill gasoline and diesel at gas stations throughout Cambodia duty free and without VAT, and they pay cash at the gas stations.

This is our estimated requirement for personally owned vehicles-CD25 during the period September 01, 2023 – August 31, 2024.

No	Type of Fuel	Estimated Qty
1	High Speed Diesel	16,000 liters
2	Super Gasoline	7,000 liters
3	Regular Gasoline	23,000 liters

The Embassy will advise the contractor about the total number of fuel cards needed for POVs' owners.

Prices shall be adjusted every quarter, based on increases or decreases in the official retail prices issued on bi-weekly basis by the Ministry of Commerce, the Cambodian government. In adjusting the prices, the Contractor shall take into account factors such as fuel prices announced by the Cambodian government, prices without import tax/VAT, market prices, discount, and other direct costs.